

Agenda for the meeting of the IQAC to be held online on September 27, 2020

- 1) Minutes of the Meeting of the IQAC held online on May 14, 2020 and action taken thereon**
- 2) Report on role of NALSAR in the conduct of CLAT 2020**
- 3) Academic schedule for the first semester of B.A.,LL.B.(Hons.) and LL.M programmes (to be admitted during October, 2020)**
- 4) Evaluation pattern followed for the 2nd year to 5th year during July – October, 2020 semester.**

MINUTES OF THE MEETING OF THE IQAC HELD ONLINE ON SEPTEMBER 27, 2020

The Vice-Chancellor extended a warm welcome to the Members of the IQAC and thanked the Members for attending the meeting of the IQAC to decide on various academic issues. The following items were placed before the IQAC. After detailed deliberations the following recommendations were made:

1) Minutes of the Meeting of the IQAC held online on May 14, 2020 and action taken thereon

The Vice-Chancellor apprised the members that the suggestions of the IQAC at its meeting held on May 14, 2020 were discussed in detail by the Academic Council at its meeting held online on May 16, 2020 and the same were approved after detailed discussions with some modifications. The Vice-Chancellor informed the IQAC that the students representatives who were part of the Committee for recommending the evaluation pattern were also invited as special invitees for the said meeting of the Academic Council. The Academic Council after detailed deliberations resolved that for the LL.M program, the exam for the mandatory papers may be conducted online and the word limit shall be 2500 – 3000 words instead of 2000 words. With regard to the seminar paper, the Academic Council approved the presentation of the seminar paper to the concerned Faculty instead of a panel of Faculty members as it is difficult to have the panel during the Covid period. The Academic Council further directed that the Dissertations of the LL.M students may be evaluated by the internal examiners but the name of the internal examiner shall not be disclosed to the candidates. Further, the Council recommended that the feedback on the dissertation by the examiner shall be shared with the Supervisor and the Supervisor shall communicate the same to the students for the improvement of the dissertation. As suggested by the IQAC, the Academic Council approved conduct of viva on the dissertation after the evaluation instead of pre submission presentation.

With regard to the MBA, the Academic Council approved following the same pattern as was applicable for B.A.,LL.B.(Hons.) and LL.M in case of remaining papers / subjects for evaluation and the dissertation. As per the decision of the Executive Council, the evaluation of all the programmes for the January – April, 2020 semester was completed and the results were declared accordingly.

The IQAC approved the action taken on the decisions taken in the meeting held on May 14, 2020.

2) Report on the role of NALSAR in the conduct of CLAT 2020

The Vice-Chancellor informed the members that the CLAT 2020 was postponed number of times due to Covid pandemic situation. Due to the postponement of CLAT, the NLSIU decided to conduct their own test i.e., NLAT 2020 and NLSIU has decided not to accept the CLAT scores for admission during 2020. In view of the decision of the NLSIU, the Executive Committee and the Governing Body of the Consortium requested Prof. Faizan Mustafa to discharge the duties of the Secretary and to extend full support and cooperation to the Convenor for the conduct of CLAT 2020 as the said test will be conducted in 300 test centres on September 28, 2020. Approximately

75,183 candidates who had applied will appear for the online exam. As per the decision of the Consortium, it is expected that the admission process will be completed through online admission counselling within a short period of 10 to 15 days. Accordingly, the NLUs should plan to start their semester by the 3rd week of October, 2020.

3) Academic schedule for the first semester of B.A.,LL.B.(Hons.) and LL.M programmes (to be admitted during October, 2020)

The IQAC discussed on how to compensate the period lost due to the delay in conduct of CLAT 2020 and completion of the admission procedure of the intake batch. Generally, the 2nd semester should start by January to keep the schedule of the academic year intact. The members after detailed deliberations decided to retain the number of teaching hours as required for the number of credits for the subjects to be taught during the first semester, so that there is no compromise in the academic standards. The members therefore recommended that the University should plan its classes even during Saturdays and conduct tutorial sessions after the classes. The Members also suggested that the classes may be conducted even during the days of internal examinations to meet the required number of teaching sessions.

4) Evaluation pattern followed for the 2nd year to 5th year during June – October, 2020 semester.

The Vice-Chancellor informed the IQAC that after conducting number of consultations with the Faculty and Student Body, it was decided to have continuous assessment based on the tests as the online teaching is continued due to the Covid-19 pandemic during July – October, 2020 also. Accordingly, with the consensus from the Faculty and the Students, the University is conducting 04 tests and an optional research assignment during the semester June – October, 2020. The Vice-Chancellor briefed the Members of the IQAC that as per the usual practice, each student should take two exams i.e., Mid Term and End Term exams and submit one research assignment for each subject. The Faculty and Students expressed that conducting/writing two tests and projects for each paper will be difficult as due to covid situation. It was decided to have monthly tests i.e, four tests during the semester to make sure that the students attend the classes either live or listen to the recordings. With regard to the research assignment, as it is difficult for the students during the pandemic situation to write one project for each subject, they were given the option for the revision of the project assignment. Accordingly, out of the scores obtained from the four tests and/or project assignments, the total score of the best four will be taken for declaring the result.

The IQAC considered the decision taken by the Vice-Chancellor as per the recommendations made by the Academic Committee, PG Committee, Faculty and the Students and approved the examination pattern for the 2nd to 5th years of B.A.,LL.B.(Hons.) course during June – October, 2020.

Thereafter, the meeting concluded with a vote of thanks to the Chair Person and the Members conveyed their best wishes for the successful conduct of the CLAT 2020.

Agenda for the meeting of the IQAC to be held online on October 30, 2020

- 1) Minutes of the Meeting of the IQAC held online on September 27, 2020 and action taken thereon**
- 2) Evaluation pattern for the first semester for the new batch of students.**
- 3) Evaluation pattern for the January – May, 2021 semester**

MINUTES OF THE MEETING OF THE IQAC HELD ONLINE ON OCTOBER 30, 2020

The Vice-Chancellor extended a warm welcome to the Members of the IQAC and thanked the Members for attending the meeting of the IQAC to decide on various academic issues. The following items were placed before the IQAC. After detailed deliberations the following recommendations were made:

1) Minutes of the Meeting of the IQAC held online on September 27, 2020 and action taken thereon

The Vice-Chancellor informed the members that the CLAT 2020 was conducted on September 28, 2020 in 300 test centres. Around 68,833 candidates had taken the admit cards out of which 59,443 candidates appeared for the test. He mentioned that the attendance at CLAT 2020 was 86.36% which was high compared to the attendance at JEE exams. The Vice-Chancellor apprised the Members that the question paper and the provisional answer key was uploaded on the website within two hours of the test. He informed the Members that the results were declared by October 5, 2020 and the Consortium completed the admission process before October 15, 2020 by using the online admission counselling due to the Covid-19 pandemic. He also mentioned to the Members that the Consortium uploaded all the response sheets (answer sheets) of all the candidates and made them accessible to the candidates through their login ids.

The Vice-Chancellor further informed the Members that the University started its classes for the new batch of students from October 19, 2020. As recommended by the IQAC, the hours of teaching for the credits are not compromised and as per the requirement, the number of classes per day are increased and classes are also scheduled on Saturdays. The IQAC members recommended ensuring that the academic year of the new batch is also completed as usual along with other batches by May, 2021.

The Vice-Chancellor further informed the Members that some of the students were not able to appear for the exams due to the non-availability of internet connectivity. IQAC recommended that the opportunity may be given to those candidates to write the exam physically during December depending on the pandemic situation.

The IQAC approved the action taken on the decisions taken in the meeting held on September 27, 2020.

2) Evaluation pattern for the first semester for the new batch of students.

The members considering the fact that the first semester of the new batch was being truncated (October 2020 – Jan 2021) so that the second semester is started as per the schedule being followed for other senior batches, suggested conducting two exams one in the middle of the semester and the other at the end of the semester for all the subjects.

The Members further discussed the about the projects which the students have to submit for every subject. The Members after detailed deliberations decided that if the component of the project is completely waived off then the students will lose the opportunity to improve their research skills. Hence, the members recommended that the students may be asked to do research assignments in one of the subjects offered during the semester and the subject in which the student has to do the research assignment may be allotted by the University itself instead of giving them the option. Further as the submission of research assignment as part of each paper was done away, the members recommended to consider the Research Assignment as an elective course of one credit. The marks scored at the midterm examination and the End Term examination may be taken for 50 each and the final result of the subjects may be declared accordingly.

With regard to the LL.M., the IQAC recommended that one End semester examination of 100 marks may be conducted for the mandatory papers and with regard to the elective papers, an option may be given to the concerned Faculty members either to conduct the written examination or to submit an assignment/report.

3) Evaluation pattern for the January – May, 2021 semester

The Vice-Chancellor informed the IQAC members that as reported earlier, the continuous evaluation system was implemented during the current semester for all the existing students and the last test No.4 will be completed soon. It was reported by the students that appearing for four tests in a semester in the online mode is difficult hence, the students requested to reconsider the evaluation pattern for the next semester i.e., January – May, 2021 if the same is also held online. Considering the uncertainty of the situation to start the January – April, 2021 semester in physical mode, after detailed discussion the members decided to suggest the exam pattern for the coming semester in case if the same is continued online due to Covid.

The Members decided not to waive off the continuous evaluation hence recommended that the University may consider conducting three tests instead of four tests and continuing the optional choice for undertaking the project. They further recommended considering the test (1) and the test (2) and /or project for 50 marks and the final test i.e., test (3) to be made mandatory and to be evaluated for 50 marks.

The Members further recommended that as was given earlier, the students may be given the option of taking the best two scores from out of the test (1), test (2) and the project, if any, for the 50 marks.

With regard to the LL.M. Dissertation, the members recommended to follow the same method as followed in 2020 if the University is not able to start the physical session for the batch of 2021.

Agenda for the meeting of the IQAC to be held online on January 28, 2021

- 1) Minutes of the Meeting of the IQAC held online on October 30, 2020 and action taken thereon**
- 2) Introduction of Integrated Programme in Management – 5 year BBA MBA programme.**
- 3) Consideration of requests of candidates for extension of time beyond the maximum period for completion of the programmes.**
- 4) Consideration of recommendations of the Centre for Internal Quality Assurance (CIQA) on reforms in the Directorate of Distance Education (DDE)**
- 5) Modifications suggested in the NAAC manual for preparation of separate manual for assessment and accreditation of National Law Universities.**
- 6) Conduct of SBC Elections (online)**
- 7) Revision of Academic Regulations for B.A.LL.B (Hons) programme**

MINUTES OF THE MEETING OF THE IQAC HELD ONLINE ON JANUARY 28, 2021

The Vice-Chancellor extended a warm welcome to the Members of the IQAC and thanked the Members for attending the emergency meeting of the IQAC to decide on various academic issues. The following items were placed before the IQAC. After detailed deliberations the following recommendations were made:

1) Minutes of the Meeting of the IQAC held online on October 30, 2020 and action taken thereon

The Vice-Chancellor informed the members that the classes for the first semester for the new batch as suggested by the IQAC were scheduled on Saturdays and extra hours were also scheduled on regular days to meet the required teaching sessions for the number of credits offered. The Vice-Chancellor informed that with the efforts of the Faculty Members and support from the students, the first semester ended by January 8, 2021. As per the recommendations of the IQAC, the Mid exam for 50 marks and the End exam for 50 marks were conducted for the new batch of students. The Vice-Chancellor further informed the members that evaluation patterns for January – May, 2021 semester will be followed as per the suggestions of the IQAC in the last meeting.

The IQAC approved the action taken on the decisions taken in the meeting held on October 30, 2020.

2) Launch of Integrated Programme in Management – 5 year BBA MBA programme

The Members discussed in detail about proposal from the Department of Management Studies for offering five years BBA MBA programme. The IQAC discussed in length about the National Educational Policy, 2020 which mandates the single discipline University to convert as a multidisciplinary University. The Vice-Chancellor informed the members that the M.B.A. programme was introduced in 2013 itself and now the proposal to start the IPM programme has been floated to further strengthen the department of Management Studies. The members in principle appreciated the initiation but recommended that the University should ensure that the curriculum should be well designed to meet the standards of NALSAR and to ensure that the curriculum is vetted by the Subject Experts. Further, recommended to place the related regulations and curriculum before the university bodies for necessary approval and after strengthening human resources in the said Department before the programme is launched.

3) Consideration of requests of candidates for extension of time beyond the maximum period for completion of the programmes

The Vice-Chancellor brought to the notice of the members that due to the Covid-19 situation, a number of families got affected and then lost their family members. Further, some of the students residing in rural areas do not have

internet connectivity to cope with the online classes. Hence, some students were not able to complete their course requirements within the stipulated maximum period specified in the Course Regulations. Hence, they are making the representations for grant of extension of time due to the unprecedented pandemic situation. The Members considering the medical and other grounds arising out of the pandemic situation and non-availability of the internet connectivity due to which the students are not able to attend the classes and access the e-resources of the library recommended that the Vice-Chancellor with the approvals of the University Bodies may consider grant of extension of time for the students for completion of their course and to enable them to get their degree awarded. The Members further directed that the University may go through the guidelines issued by the University for waiver off the Covid-19 period for consideration of the duration for the programme.

4) Consideration of recommendations of the Centre for Internal Quality Assurance (CIQA) on reforms in the Directorate of Distance Education (DDE)

The Vice-Chancellor informed the Members that the UGC has notified the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 during September, 2020. The Centre for Internal Assurance (CIQA) for the DDE has made a number of recommendations to bring in reforms in the courses offered by the DDE and to make them compatible with the new UGC Regulations, 2020. The Members unanimously recommended the recommendations of the CIQA to the University Bodies for their consideration and approval. The recommendations of the CIQA at its meeting held on January 23, 2021 as endorsed by IQAC is given as **Annexure – I**.

5) Modifications suggested in the NAAC manual for preparation of a separate manual for assessment and accreditation of National Law Universities

The Vice-Chancellor informed the Members that the Vice-Chancellors and the Consortium have requested the NAAC to consider revision of the NAAC manual for the NLUs as the manual is prepared for the Universities which have a number of disciplines and Departments and therefore is not suitable for the NLUs. Hence, the NLUs rated on the basis of the said manual are getting low scores. Based on the recommendations of the Vice-Chancellors and the Consortium, the NAAC has conducted a national webinar for accreditation of legal education institutes on November 4, 2020, by inviting all the Vice-Chancellors to participate and give their suggestions for modifying the existing manual to suit the accreditation of NLUs. The Vice-Chancellor informed the Members that he had participated in the said webinar and also submitted a full report along with the suggestions recommended by NALSAR under each criterion to prepare the revised manual for assessment and accreditation of the NLUs separately.

6) Conduct of online SBC Elections

The Vice-Chancellor reported to the Members that the term of the SBC (2019-2020) ended during May 2020. Due to the closure of the University, as per the lockdown announced by the Government, the University conducted online teaching. A lot of coordination between the student community, faculty and administration was required to reach out to all the people and to make a number of academic and administrative decisions. Even though the SBC was not in place after 2020, students have come forward and helped the University in conducting the academic session smoothly even during the pandemic situation and even though all were situated in different places. There was a continuous request from the students for the conduct of online selections so that the elected student representatives can take care of the different activities of the student community and get the student issues to the Administration. However, due to the uncertainty of the reopening and the non-availability of the required technology, the SBC elections were delayed. However, after so many consultative meetings with the students, it was decided to conduct the online elections through Google forms with slight modifications in the SBC constitution. Accordingly, the SBC election notification, 2020 was issued on December 28, 2020 and the elected members were notified on January 2, 2021. The members placed on record their appreciation for the students who have helped the University during the difficult situations voluntarily and also extended their support for the smooth conduct of the online SBC elections.

7) Revision of Academic Regulations for B.A.,LL.B.(Hons.) programme:

The Vice-Chancellor informed the Members that the Academic and Examination Committee is revising the Academic Regulations for the 5 year B.A.,LL.B.(Hons.) programme. The Committee has already conducted the consultation meetings with the student community and considering their suggestions and comments in preparing the modified Academic Regulations for LL.B. Prof. Amita Dhanda briefed the Members about the proposed modifications in the revised Regulations and also informed the Members that the new Academic Regulations will also bring in the 10 point scale grading system. The Members approved revision of Academic Regulations for the 5 year B.A.,LL.B.(Hons.) programme and also recommended that the grading system may be followed uniformly for all the programmes offered by the University as much as possible to maintain uniformity.

ANNEXURE – I

MINUTES OF THE ONLINE MEETING OF THE CIQA HELD ON JANUARY 23, 2021

The meeting of the CIQA was held online due to Covid-19 on January 23, 2021 and the following members were present:

1. Prof. Faizan Mustafa, Vice-Chancellor – Chairperson
2. Prof. K. Vidyullatha Reddy, Professor of Law, NALSAR
3. Dr. Pinaki Nandan Pattnaik, Associate Professor (Management), NALSAR
4. Dr. Neha A. Pathakji, Associate Professor of Law, NALSAR
5. Prof. V. Balakista Reddy, Professor of Law & Director, Centre for Aerospace and Defence Laws
6. Dr. K.V.K. Santhy, Associate Professor of Law & Director, Centre for Cyber Laws & Forensic Sciences
7. Dr. Y.V.R. Murthy, Associate Professor (Finance) & Director, Centre for Excellence in Economics and Finance
8. Prof. P. Madhusudhana Reddy, Director, G. Ram Reddy Research Academy of Distance Education (GRADE) & CIQA, Dr. B.R. Ambedkar Open University, Hyderabad
9. Dr. Banothu Dharma, Deputy Director, Dr. B.R. Ambedkar Open University, Hyderabad
10. Ms. B. Nagalakshmi, Assistant Registrar, Directorate of Distance Education (DDE), NALSAR
11. Mr. P. Venkateswara Rao, Accounts Officer, NALSAR
12. Prof. Faizan Mustafa, Director, DDE, NALSAR

The Chairperson extended a warm welcome to all the members of the re-constituted CIQA and thanked them for attending the meeting online. He specially thanked the external members for agreeing to be part of the CIQA, NALSAR and he is sure with their vast experience, NALSAR will be able to strengthen the activities of the DDE.

He informed the members that the following number of enrollments were made for the programmes offered during the year 2020-2021:

Name of the Programme	No of Students Enrolled		
	Total	Male	Female
M.A (Aviation Law and Airtransport Management)	131	107	24
M.A. (Security & Defence Laws)	59	46	13
M.A. (Space & Telecommunications Law)	37	27	10
PGD in Patents Law	167	81	86
PGD in Cyber Laws	187	120	67

PGD in Media Laws	82	37	45
PGD in International Humanitarian Laws	74	27	47
PGD in Alternative Dispute Resolution	311	206	105
PGD in Family Dispute Resolution	25	8	17
PGD in Drafting, Negotiation and Enforcement of Contracts	105	73	32
PGD in Animal Protection Laws	47	11	36
PGD in Aviation Law and Airtransport Management	29	22	7
PGD in Advanced Maritime Laws	42	33	9
PGD in GIS & Remote Sensing Laws	10	6	4
Advanced PGD in Criminal Law and Forensic Science	108	68	40
PGD in Financial Services and Legislations	88	46	42
	1502	918	584

He further informed the members that the University Grants Commission has notified the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 during September, 2020 and as per the said Regulations, the University needs to make some modifications in the programmes and also the Programme Project Reports, hence, the meeting is called for to discuss the same.

He then placed the following agenda items and after detailed deliberations the following recommendations / decisions were taken:

Item No. 1

Minutes of the online meeting of the CIQA held on June 21, 2020 and action taken thereon

The Vice-Chancellor informed the members that the PPR for the P.G. Diploma in Drafting, Negotiation and Enforcement of Contracts after review by the Expert Committee was approved by the Academic Council and the Executive Council and was offered during the year 2020-2021. Further, as per the decision of the CIQA, online classes were conducted and the examinations were conducted as 'Take Home Examination' due to Covid-19 pandemic situation.

The minutes of the online meeting of the CIQA held on June 21, 2020 and action taken thereon as reported was approved.

Item No. 2

Modifications required at Directorate of Distance Education as per the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020

The members discussed in detail the new UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and observed that the following modifications are required at the DDE to comply with the said Regulations:

- Establishment of Centre for Distance and Online Education (CDOE)
- Renaming / restructuring of all the Post-Graduate Diploma Programmes because as per the new UGC Regulations, PG Diploma should be for a period of two years with 80 credits
- To introduce mandatory attendance for the MA Programmes and PG Diploma Programmes
- To include in the evaluation scheme the continuous or formative assessment and summative assessment in the form of end semester examination or term end examination – Maximum 30% for continuous assessment and Minimum 70% for End Exam
- Modification in other relevant provisions

After detailed deliberations on the new UGC ODL Regulations, the members recommended the following:

- To take approval of the University Bodies for Establishment of Centre for Distance and Online Education (CDOE)
- To rename all the existing Post Graduate Diploma Programmes as One Year Advanced Diploma Programmes as the same are of one year duration. For the Diploma programmes the UGC Regulations did not make the attendance, number of sessions and other rules as mandatory. Further, the eligibility for the Diploma Programmes is only 10+2 or equivalent and for the programmes offered by the DDE the University is making the graduation as mandatory eligibility requirement, hence, it is recommended that the PG Diploma Programmes offered at present may be renamed as Advanced Diploma Programmes.
- To introduce mandatory attendance of 75% at the PCP sessions for all the MA Programmes
- The evaluation scheme for all the MA programmes should include 70% end term examination and 30% for the project / assignment / case study etc.

To maintain uniformity in all the programmes offered through DDE, the members also suggested the following structure for the MA Programmes and Advanced Diploma Programmes to be placed before the University Authorities for their consideration and approval:

	Advanced Diploma Programme Structure	Master's Programme Structure
Eligibility	Bachelor's Degree or an equivalent Degree in any discipline from any recognized University; or Candidates who complete three years of their 5-year integrated LLB Degree programme in	Bachelor's Degree or an equivalent Degree in any discipline from any recognized University; or Candidates appearing for the final year examination of Graduation / Engineering are

	Advanced Diploma Programme Structure	Master's Programme Structure
	Law; or Candidates appearing for the final year examination of Graduation / Engineering are also eligible to apply.*	also eligible to apply.*
Admission Process	Direct Admission	Direct Admission
Fee Structure	As approved by the University Bodies from time to time (5% fee concession to the candidates belonging to SC / ST / PWD Category) **	As approved by the University Bodies from time to time (5% fee concession to the candidates belonging to SC / ST / PWD Category) **
Minimum Duration	One Year	Two Years
Maximum Duration	Two Years	Four Years
Pattern of the Programme	Annual (one year) / Semester (two semesters)	Semester (Four Semesters)
Number of credits	20 to 30 credits	Minimum 64 credits
Course Structure	Annual (4 to 6 papers of 4-5 credits each) OR Semester (3 papers of 4-5 credits each per semester)	12 papers plus Dissertation (4-5 credits each paper and Dissertation for 6 credits)
No. of contact sessions	3 hours per credit	3 hours per credit
No. of study hours by the Learner	30 hours per credit	30 hours per credit
Attendance requirement	75% attendance at the Personal Contact Programme (Recommended)	75% attendance at the Personal Contact Programme (Mandatory)
No. of assignments / projects	One per subject (for 30 marks) Submission of assignments / projects is mandatory, in case the evaluation criteria include projects / assignments.	One per subject (for 30 marks) Submission of assignments / projects is mandatory
Evaluation method	Assignment / Project : 30 marks Term end / End Semester : 70 marks	Assignment / Project : 30 marks End Semester : 70 marks

	Advanced Diploma Programme Structure	Master's Programme Structure
	OR End term / semester Examination : 100 marks	Dissertation : 200 marks (written for 150 marks and viva-voce exam for 50 marks)
Grading System	10 point scale as applicable to the regular B.A, LL.B., (Hons) ^{***}	10 point scale as applicable to the regular B.A, LL.B.,(Hons) ^{***}
Award of Diploma / Degree	After submission of all the assignments / projects, wherever applicable and completion of all the subjects with atleast 'B' grade	After submission of all the assignments / projects and completion of all the subjects in all the semesters including Dissertation with atleast 'B' grade

*Note: In case of Aviation Law related programmes, candidates who have completed the 3-year Degree/Diploma in Aircraft Maintenance Engineering (AME) may be eligible to apply. In case of programmes in the area of Finance / taxation or other relevant area, Full Members of ICSI/ICAI/ICMAI (Or) those who complete IPCC of ICAI, Executive Level of ICSI and Intermediate of ICMAI; or Full members of Institute of Actuaries of India (IAI) or who complete stage 2 of IAI may also be made eligible to apply.

** In case of Aviation Law and Defence Laws Programmes, the fee concession as approved by the University Bodies for the Defence Personnel may be made applicable.

*** Grading System as applicable for the B.A., LL.B. (Hons.)

The performance of all the students in all courses shall be evaluated on a 10 point scale. The following will be the grade values for the course:

Percentage of Marks	Grade	Grade Value
90 and above	O+ (Exceptionally Outstanding)	10
85 – 89	O (Outstanding)	9
80 – 84	E+	8.5
75 – 79	E (Excellent)	8
70 – 74	A++	7.5
65 – 69	A+	7
60 – 64	A	6.5
55 – 59	B+	6
50 – 54	B (Pass)	5.5
Below 50	F (Fail)	0

The members considering the National Education Policy recommended that the University may explore the possibility of providing lateral entry to MA Programme and

Exit policy in MA with award of Advanced Diploma, if the said programmes are offered in the same area of specialization. The members recommended the following provisions with regard to exit and lateral entry:

	Master's Programme
Exit Policy	<p>After submission of all the assignments / projects and completion of all the subjects in the First and Second Semester, candidate may opt for 'EXIT' and he / she will be awarded 'Advanced Diploma' in the relevant area of specialization.</p> <p>Note: The option should be exercised within the maximum period of two years only and further the candidate will not be entitled to continue the Master's Programme.</p>
Lateral Entry in the 2nd Year (Applicable only when the Advanced Diploma Programme is in the relevant area of specialization only)	<p>Admission to the 2nd year of the Master's Programme will be permitted after completion of the Advanced Diploma Programme only when the Advanced Diploma and the Master's Programme are offered in the same area of specialization and the papers completed in the Advanced Diploma are similar to that of First Year Master's Programme.</p> <p>Candidates need to surrender the Advanced Diploma Certificate to be entitled for award of the Master's Degree, after completion of the Master's Degree Programme.</p>

The members also recommended that the University should explore the possibility of offering more MA Programmes and Advanced Diploma Programmes on contemporary areas through ODL mode. The members further suggested that in addition to expanding the ODL programmes the University may also develop and plan to offer online programmes through Centre for Distance and Online Education.

Item No. 3

Award of the Degree / Diplomas to eligible candidates during the academic year 2019-2020

The Vice-Chancellor informed the members that due to Covid-19 the Convocation of the University was not held during the year 2020 and with regard to the regular programmes it was decided to hold the Convocation for Batch 2020 and 2021 during the year 2021. However, as the number of candidates are more in case of DDE, the members suggested that the Degree / Diplomas for the eligible candidates of DDE Batch 2020 may be printed and dispatched to them instead of waiting for the 2021 Convocation.

The meeting concluded with vote of thanks to the Chairperson.

Agenda for the meeting of the IQAC to be held online on May 8, 2021

- 1) Minutes of the Meeting of the IQAC held online on January 28, 2021 and action taken thereon**
- 2) Admission of ICCR nominees under the Foreign National category**
- 3) Consideration of recommendations of the Centre for Internal Quality Assurance (CIQA) on reforms in the Directorate of Distance Education (DDE) - Elaborate**
- 4) Award of Degrees to eligible candidates (Batch of 2020)**

**MINUTES OF THE MEETING OF THE IQAC HELD ONLINE ON
MAY 8, 2021**

The Vice-Chancellor extended a warm welcome to the newly joined Members of the IQAC Committee and thanked the Members for attending the meeting of the IQAC to decide on various academic issues. The following items were placed before the IQAC. After detailed deliberations the following recommendations were made:

1) Minutes of the Meeting of the IQAC held online on January 28, 2021 and action taken thereon

The Vice-Chancellor informed the members that the course curriculum and the Regulations for the 5 year BBA MBA programme was prepared and placed before the Academic Council and the Executive Council at their meetings held on March 14, 2021 and March 23, 2021 respectively for approval. The programme was approved and admission notification is also issued for the academic session 2021-22. As per the recommendation made by the IQAC, the request of some students for grant of additional time for completion of the programme was given with the approval of the Academic Council and the Executive Council. The revised PPRs, the updated Self Learning Materials and the new programmes proposed by the DDE and considered by the CIQA were placed before the IQAC as a separate agenda item in this meeting.

The IQAC approved the action taken on the decisions taken in the meeting held on January 28, 2021.

2) Admission of students under the Foreign National category

The Vice-Chancellor apprised the Members that the General Council at its meeting held on December 14, 2019 approved provision of 20% seats for Foreign Nationals over and above the sanctioned strength. Accordingly, 24 seats were earmarked for LL.B. and 12 seats were earmarked for LLM under the Foreign National category. The General Council further approved the following breakup for different categories of Foreign Nationals:

	B.A., LL.B. (Hons.)
Foreign Nationals (20% over and above the domestic students)	24
SAARC	04
NON-SAARC	10
ICCR / GOVT. OF INDIA NOMINEES	10

	LL.M.
Foreign Nationals (20% over and above the domestic students)	12
SAARC	04
NON-SAARC	04
ICCR / GOVT. OF INDIA NOMINEES	04

Accordingly, admissions were made during the academic year 2020-2021. During the Academic Year 2021-2022, the ICCR has made proviso and opened the A2A portal for submission of application by the Foreign National candidates directly to the Universities and the courses of their interest. In view of the same, the University is receiving good response for admission to the UG and PG programmes under the ICCR/ Government of India scholarship scheme. He informed the members that the last date has been extended by the University for Foreign National category till May 30, 2021. He informed the members that the Admission Committee has to now look into the eligibility and qualifications of the applicants as per merit and make recommendations for admission. The IQAC members recommended admitting the students from different countries so that diversification can be ensured for better interaction among students.

3) Consideration of recommendations of the Centre for Internal Quality Assurance (CIQA) on reforms in the Directorate of Distance Education (DDE)

The Members went through the reforms suggested by the CIQA for making the programmes and the procedures compatible with the UGC ODL Regulations, 2020. The Members appreciated the efforts of the Faculty Members in preparing the new programmes to be offered through ODL Mode. The IQAC noted that the University should strengthen its activities by offering programmes in contemporary areas and also by improving the research activities. The IQAC approved the proposals of offering programmes in ODL mode in areas of Taxation, Cyber Security, Maritime Laws, etc. as was recommended by the CIQA. The IQAC also went through the attendance rules recommended by the CIQA to be applicable for the MA programmes with effect from 2021-2023. The Vice-Chancellor informed the Members that the attendance rules are to be implemented in view of the new UGC Regulations as it will be difficult for the working people to meet the requirement of 75% attendance in the personal contact programme. Hence, while making 75% attendance mandatory a little relaxation was also provided as many programmes offered by the DDE are from Army, Airforce, Marine services and other services also. The members considering the fact that the videos are available on the website as and when the candidates want to view the lectures, the same are available on the website all the time, accorded their approval for the proviso inserted for exception/relaxation in attendance rules proposed by the CIQA.

4) Award of Degrees to eligible candidates (Batch of 2020)

The Vice-Chancellor informed the Members that due to Covid-19 the annual Convocation during the year 2020 could not held. As the student of distance education programmes were insisting for certificates, with the approval of the Hon'ble Chancellor and the university bodies, the Degrees / Diplomas to the eligible candidates of DDE were printed with the date of award as of March 20, 2021 and were despatched. Initially, it was proposed that the degrees of the eligible candidates in regular programmes be awarded in the convocation to be held in the year 2021. As the pandemic situation is still continuing and it seems impossible for the University to hold the physical convocation even for the year

2021 as per the regular schedule July – August, university is receiving request from regular students also for issue of degree certificates. The members considering the uncertainty in the pandemic situation recommended that the Degrees of the regular programmes may also be posted to the candidates and approval of the Hon'ble Chancellor may be taken for the same along with the date of award for printing on the certificates. The Members also deliberated that if the degrees are awarded only with the date of award as per the regular format in the year 2021 it may look like the students who are supposed to graduate in 2020 have graduated in 2021. Hence, the IQAC suggested mentioning the academic year of completion in the original certificates like grade sheet and the degree to make clear that they belong to the batch of 2020.