

NALSAR UNIVERSITY OF LAW
Post Box No.1, Justice City, Shameerpet,
R.R Dist, HYDERABAD-500101. TELENGANA
Phone: 040-23498113
Fax: 040-23498385/386.

Tender No. NALSAR/IT/01/2021

Date: 12.01.2012

Sub: Procurement of Network Switches.

NALSAR University of law invites sealed quotations in two envelope system from Original Equipment manufacturers or from authorized distributors of OEM's for procurement of Network Switches as per Terms and Conditions mentioned in the Tender Document.

Tender document's which includes Technical specifications of the Switches, Application forms like technical bid form, price format form, along with terms and conditions, can be collected from Registrar's office, NALSAR University of Law, Shameerpet between 09.00 A.M. and 05.00 P.M. on any working day up to 22nd January, 2021 on payment of Rs.1,000/- (non-refundable) in the form of DD/ pay order/ banker's cheque in favour of "Registrar, NALSAR University of Law, Hyderabad". The application forms can also be downloaded from the University's website www.nalsar.ac.in and should be sent along with the above requisite fee.

Last date of submission of tender	22-01-2021, 03.00 p.m.
Date of opening of technical bid	22-01-2021 at 4.00 P.m.
Tender Document	Rs.1000

METHOD OF SUBMISSION OF QUOTATIONS IN TWO ENVELOPE SYSTEM

FIRST ENVELOPE - "Technical Bid" contents following:-

- (a) Subscribe on **FIRST ENVELOPE – Technical Bid** for "Tender No. NALSAR/IT/01/2021 **Due Date 22-01-2021** and write your Company Name & Address at the bottom of envelope for identification.
- (b) **EMD(earnest Money Deposit) by Demand Draft/Pay Order or by Cash equivalent of Rs.5,000/-**. EMD paid by way of Cheque not acceptable. Please enclose the **Receipt/DD** in original favoring Registrar, NALSAR University of Law. If you are depositing **Cash then enclose Original Cash Receipt** in to this envelope and retain a photocopy of the Cash Receipt with you.
- (c) The **Tenderer's Status form** (Annexure II) is enclosed with this Enquiry. The form to be filled in indicating your Company profile and signed by your authorized representative and to be attached in the First Envelope – Technical Bid.

- (d) Please note that, Tax related concessional forms like 2B/C/3D/D will not be provided by us.
- (f) Please attach photocopy of PAN Card.
- (g) Mention all present Taxes, Excise, Octroi, which you have considered, their percentage and Amount in Rupees.
- (h) Please confirm that the total amount mentioned in the Commercial Details include all the taxes.
- (i) **Please confirm that the quote / price for all the ITEMS have been mentioned in the “Price Bid.”**
- (j) **Please confirm that the amount mentioned, in the Price Bid (Kept in the “Envelope Two”) is unconditional in nature. Accordingly, it shall be treated as “Unconditional Offer”.**
- (k) **Please confirm that the price is not to be mentioned in the Technical Bid.**

Note: As part of/along with your Technical Bid, please submit Registration Certificates, OEM Authorization certificates (recent) OEM partnership Agreement’s, if any as applicable. NALSAR may visit the facility of Bidders to assess suitability as part of Technical Evaluation of bids.

SECOND ENVELOPE– “Price Bid” will have following:-

- (a) On the SECOND ENVELOPE – write “**Tender No. NALSAR/IT/01/2021 Due date 22-01-2021** and also mention your Company’s Name & Address at the bottom of the envelope.
- (b) Please fill up enclosed Price Bid Form (Annexure III) and keep in the Second Envelope– Price Bid. The Price Bid must be signed by your authorized representative bearing Company Stamp.
- (c) **Alternatively** you can use your Company letter head for Price Bid but it has to be typed in the manner/format shown in our Price Bid Form.

CORRECTIONS / OVERWRITINGS IN BIDS: Bidder needs to sign at all these places

THE TWO SEPARATE SEALED ENVELOPES (i.e. ONE ENVELOPE FOR THE TECHNICAL DETAILS, AND SECOND ENVELOPE FOR THE PRICE DETAILS) MAY BE INSERTED IN A MASTER ENVELOPE SUPERSCRIBED WITH “**BID FOR TENDER ENQ. NO Tender No. NALSAR/IT/01/2021 DUE FOR OPENING AT 16.00 HRS. ON 22-01-2021** and should be submitted at the following address up to 3.00 p.m. on or before 22-01-2021.

The Registrar,

**NALSAR University of Law, Justice city,
Shameerpet, Hyderabad-500101.**

QUALIFICATION CRITERIA OF BID – BID MAY BE REJECTED, BASED ON ANY ONE OF THE FOLLOWING REASONS :

- (a) Only single Envelope (Technical Bid or Commercial Bid) received.
- (b) Details received by fax.
- (c) Unsigned Offer.
- (d) If you mention Total Amount in “First Envelope – Technical Bid”. (Total Amount must appear in Annexure IV only).
- (e) If your Organization does not have “PAN” issued by Income Tax authority.
- (f) If the list of your existing Customers is NIL for this Item.
- (g) If the bidder has not quoted for all the Items mentioned in this “Purchase Enquiry”.
- (h) If the EMD (Bank Draft or Cash Receipt) is not kept in the first envelope.

CLARIFICATIONS:

- a) For any technical clarification please contact:

Internet Center
Nalsar University of Law,
Post Box No.1, Justice City,
Shameerpet, R.R Dist,
HYDERABAD-500101
Tel.No. 040-23498113
Fax: 040-23498385/386.

NOTE: Registrar – NALSAR University of Law reserves the right to accept or reject, in part or whole, any or all tenders received without assigning any reasons whatsoever.

You are requested to confirm your intention to quote or regret to **The Registrar, NALSAR University of Law, Justice city, Shameerpet, Hyderabad-500101.**

Sd/-
REGISTRAR
NALSAR University of Law

Terms & Conditions:

1. Definitions:

The Purchaser is

(a) **The Registrar,
NALSAR UNIVERSITY OF LAW, HYDERABAD**

(b) The supplier is

2. Earnest Money Deposit (EMD): Rs.5,000 to be submitted as EMD though DD/Bank pay order/Bankers Cheque drawn in favour of **The REGISTRAR, NALSAR UNIVERISTY OF LAW, HYDERABAD** payable at any Nationalised Bank at **HYDERABAD**. EMD is to be enclosed with the Technical Bid. Offers received without the requisite EMD will be summarily rejected.

3. Acceptance/Rejection of offer: NALSAR University of Law, Hyderabad reserves the right to accept/reject any offer in full or in part or accept any offer other than the lowest offer without assigning any reason thereof. Any offer containing incorrect statement and incomplete information shall be liable for rejection.

(i) manufacturer's warranty certificate. The purchaser will test the equipment after completion of the installation and commissioning at the site of the installation. For site preparation, the supplier should furnish all details to the purchaser sufficiently in advance so as to get the works completed before receipt of the equipment. Complete hardware and software as specified in the schedule should be supplied, installed and commissioned properly by the supplier prior to commencement of performance tests.

7. Delivery and Documents

Upon delivery of the Goods, the supplier shall notify the purchaser and the insurance company by cable/telex/fax the full details of the shipment including bid document number, railway/airway/transporters receipt number and date, description of goods, quantity, name of the consignee etc. The supplier shall mail the following documents to the purchaser with a copy to the insurance company:

(i) Three Copies of the Supplier invoice showing Goods description, quantity, unit price, total amount;

(ii) Railway receipt/acknowledgment of receipt of goods from the consignee(s);

(iii) Three copies of packing list identifying the contents of each package.

(v) Manufacturer's/Supplier's warranty certificate;

- (vi) Inspection Certificate issued by the nominated inspection agency, and the Supplier's factory inspection report; and
- (vii) Certificate of Origin.

The above documents shall be received by the Purchaser before arrival of the Goods (except where the Goods have been delivered directly to the Consignee with all documents) and, if not received, the Supplier will be responsible for any consequent expenses.

The equipment shall be on CIF basis, to be delivered to the Campus of NALSAR UNIVERISTY OF LAW, HYDERABAD, Justice City, Shameerpet and duty exemption certificate as per University norms may be obtained by the shortlisted vendor at the time of submitting the final offer after negotiations.

8. Warranty

In partial modification of the provisions, the warranty period shall be 3 years from the date of acceptance of the Goods or 3 years from the date of shipment, whichever occurs earlier. The supplier shall, in addition, comply with the performance guarantees specified under the Tender document. If, for reasons attributable to the Supplier, these guarantees are not attained in whole or in part, the Supplier shall, make such changes, modifications, and/or additions to the Goods or any part thereof as may be necessary in order to attain the contractual guarantees specified in the Tender document at its own cost and expense and to carry out further performance tests. The purchaser is required to be taken into confidence

In the event of any correction of defects or replacement of defective material during the warranty period, the warranty for the corrected/replaced material shall be extended to a further period of 3 years.”

- 8.1 If any component/equipment gives continuous trouble, say three times in one month during the warranty period, the supplier shall replace the system with new system without any additional cost to the purchaser.
- 8.2 For passive components performance warranty period shall be 3 years or more.

9. Payment

Payment for Goods and Services shall be made in Indian Rupees as follows:

- (i) *60% Payment will be paid on delivery of all supplies as per the purchase order after due verification and acceptance.*
- (ii) *40% of the payment shall be made in phases which are mutually agreed upon. Payments shall be paid within 30 days after the date of the Acceptance Certificate issued by the University with in performance*

obligation on the technical specifications for the respective deliveries and commissioning of the same.

22. Technical Documentation:

The Technical Documentation involving detailed instruction for operation and maintenance is to be delivered with every unit of the equipment supplied. The language of the documentation should be English.

23. Taxes & duties:

Where ever applicable taxes will be deducted before making payment.

24. Notices

For the purpose of all notices, the following shall be the address of the Purchaser and Supplier.

Purchaser: **The REGISTRAR, NALSAR UNIVERISTY OF LAW, HYDERABAD**

Supplier: (To be filled in at the time of tender awarding by the supplier)

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FIRST ENVELOPE – Technical Bid

Technical Specification for Procurement of Network switches for NALSAR UNIVERSITY OF LAW, SHAMEERPET, 500101.

1. Product Distribution Switch

Product Name	SG350-28P	Tick for Compliance
Product ID	SG350-28P-KI	
Device type	Switch - 1 G - 28 ports	
Ports	24 x 10/100/1000 + 4 x Gigabit SFP (2 combo)	
Power over Ethernet (PoE)	PoE+ (24 ports, 195 W)	
Performance	Switching capacity: 56 Gbps Forwarding performance (64-byte packet size) : 38.69 Mpps	
MAC address table size	16K entries	
Capacity	4096 active VLAN's	
Jumbo frame	Yes	
Remote management protocol	SNMP 1, RMON 1, RMON 2, RMON 3, RMON 9, Telnet, SNMP 3, SNMP 2c, HTTP, HTTPS, TFTP, SSH, CLI	

Date

Company Seal with Signature

SECOND ENVELOPE– “Price Bid”

Price Bid for Procurement of Network switches for NALSAR UNIVERSITY OF LAW,
SHAMEERPET, 500101.

1. Product Distribution Switch

Product Name	SG350-28P	Units	Total cost inclusive of all taxes
Product ID	SG350-28P-KI	15 No's	
Device type	Switch - 1 G - 28 ports		
Ports	24 x 10/100/1000 + 4 x Gigabit SFP (2 combo)		
Power over Ethernet (PoE)	PoE+ (24 ports, 195 W)		
Performance	Switching capacity: 56 Gbps Forwarding performance (64-byte packet size) : 38.69 Mpps		
MAC address table size	16K entries		
Capacity	4096 active VLAN's		
Jumbo frame	Yes		
Remote management protocol	SNMP 1, RMON 1, RMON 2, RMON 3, RMON 9, Telnet, SNMP 3, SNMP 2c, HTTP, HTTPS, TFTP, SSH, CLI		

Date

Company Seal with Signature