

**NALSAR University of Law**  
**Justice city, Shameerpet, Medchal District**  
**Hyderabad – 500 101.**  
**Phone: 040 - 23498112**

**TENDER FOR BINDING OF JOURNALS AND BOOKS**

Date: 17<sup>th</sup> November 2017

NALSAR University of Law invites sealed tenders for library reinforced binding of books and journals of the library from the experienced quality binders. **Sealed quotations** for the following types of binding should reach the **Registrar** on or before **30<sup>th</sup> November 2017** up to **3 p.m.** In case of over-writing and erasing the quotations will not entertain. Rates quoted will remain valid for two years from the dated of acceptance.

**Quotations will be opened on the same date i.e. 30<sup>th</sup> November 2017 at 3.30 p.m.** The University reserves the right to accept or reject any or all quotations without assigning any reason. To down load tender application visit: [www.nalsar.ac.in](http://www.nalsar.ac.in), under **Announcements**.

**To,**  
The Registrar  
NALSAR University of Law, Justice City, Shameerpet, Medchal District

Dear Sir,

With reference to your TENDER notice dated NALSAR / Library Dept. /2017-18 dated: 17/11/2017, I have examined the TENDER document and understood its contents. I hereby submit my Bid for **binding of books and Journals of library at NALSAR University of Law, Justice City, Shameerpet, Medchal District.**

1. Name of the Firm:
2. The rate of the following types of library binding.
  - 2.1 Rexene Binding with gold embossing.
  - 2.2 Half Leather with Rexene along with gold embossing.
3. Complete Postal Address
4. Phone No.:  
Office:  
Mobile:
5. Year of the Starting Firm and registration number.
6. Name of the Institutions for whom you have done binding work in Hyderabad.
  - 1.
  - 2.
  - 3.
  - 4.

We agree to undertake to abide by all the terms and conditions of the TENDER document.

**Yours faithfully**

**(Signature, Name and seal of the Authorized Signatory)**

**Terms and Conditions:**

1. Section Binding Books and Journals should be bound accordingly.
2. Quality work is expected from the binder.
3. In case of any discrepancy the binder has to clarify before taking books for binding.
4. The books will be collected from the Shameerpet campus of the University and delivered to the same on own transportation.
5. Books and Journals should have neat gold embossing on their spine.

**Note:** Please send your Quotation in the sealed cover, and top of the cover/Envelop Clearly Specify **Quotation is for Binding of Library Journals & Books**

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