**NALSAR UNIVERSITY OF LAW**

**Post Box No.1, Justice City, Shameerpet,**

**R.R Dist, HYDERABAD-500101. TELENGANA**

**Phone: 040-23498/104/113**

**Fax: 040-23498385/386.**

 **Tender No. NALSAR/IT/01/2016** **Date: 09/12/2016**

 **Sub: Supply of Ultra books.**

**NALSAR University of law invites sealed quotations in two envelope system from Original Equipment manufacturers or from authorized distributors of OEM’s for Supply of Ultra book in 43 No’s , as per Terms and Conditions mentioned in the Tender Document.**

|  |  |
| --- | --- |
| **Last date of submission of tender** | **22/12/2016, 03.00 p.m.** |
| **Date of opening of technical bid** | **22/12/2016, 04:30 p.m** |
| **Tender Document price** | **Rs.1000** |
|  |  |  |
| **S.No.** | **Particulars** | **Annexure** |
| 1 | **Technical Compliancy Report form of Ultra book** |  **I** |
| **2** | **Price Bid** |  **II** |



**METHOD OF SUBMISSION OF QUOTATIONS IN TWO ENVELOPE SYSTEM**

**FIRST ENVELOPE** - “Technical Bid” contents following:-



1. Subscribe on **FIRST ENVELOPE** – **Technical Compliancy Report form of Ultra book** for **“Tender No. NALSAR/IT/01/2016 Due Date** **22/12/2016” and** write your Company Name & Address at the bottom of envelope foridentification.
2. **Tender document purchase bill of Rs. 1000 in the form of Receipt/DD in favor of** Registrar, NALSAR University of Law should be enclosed with the technical bid. If you are depositing **Cash then enclose** **Original Cash Receipt** in to this envelope and retain a photocopy of the Cash Receipt withyou

1. The **Technical Compliancy Report form of Ultra book** (Annexure I) is enclosed with this Enquiry. The form to be filled in indicating your Company profile and signed by your authorized representative and to be attached in the First Envelope – Technical Bid.
2. Please note that, Tax related concessional forms like 2B/C/3D/D will not be provided by us.

(e) Please attach photocopy of PAN Card.

1. Please confirm that the total amount mentioned in the Commercial Details include all the taxes.
2. **Please confirm that the quote / price for all the ITEMS have been mentioned in the “Price Bid.”**
3. **Please confirm that the amount mentioned, in the Price Bid (Kept in the “Envelope Two”) is unconditional in nature. Accordingly, it shall be treated as “Unconditional Offer”.**
4. **Please confirm that the price is not to be mentioned in the Technical Bid.**
5. **The format of Declaration/Acceptance undertaking** (Annexure I) is also enclosed with thisenquiry. The same should be signed by your authorized representative and attached with Technical Bid.

**Note:** As part of/along with your Technical Bid, please submit Registration Certificates, OEMAuthorization certificates (recent) OEM partnership Agreement’s, if any as applicable. NALSAR may visit the facility of Bidders to assess suitability as part of Technical Evaluation of bids.

**SECOND ENVELOPE–** “**Price Bid”** will have following:-

1. On the SECOND ENVELOPE – write “**Tender No. NALSAR/IT/01/2016 Due date 22-12-2016” and** also mention your Company’s Name & Address at the bottom of the envelope.
2. Please fill up enclosed Price Bid Form (Annexure II) and keep in the Second Envelope– Price Bid. The Price Bid must be signed by your authorized representative bearing Company Stamp.
3. **EMD (earnest Money Deposit) by Demand Draft/Pay Order or by Cash equivalent of 5 % of the total amount of the bidded amount must be enclosed with price bid. EMD paid by way of Cheque not acceptable.** Please enclose the **Receipt/DD** inoriginal favoring Registrar, NALSAR University of Law. If you are depositing **Cash then enclose** **Original Cash Receipt** in to this envelope and retain a photocopy of the Cash Receipt withyou.
4. **Alternatively** you can use your Company letter head for Price Bid but it has to be typed in themanner/format shown in our Price Bid Form.

**CORRECTIONS / OVERWRITINGS IN BIDS:**

THE TWO SEPARATE SEALED ENVELOPES (i.e. ONE ENVELOPE FOR THE TECHNICAL DETAILS, AND SECOND ENVELOPE FOR THE PRICE DETAILS) MAY BE INSERTED IN A MASTER ENVELOPE SUPERSCRIBED WITH **“BID FOR TENDER ENQ. NO Tender No NALSAR/IT/01/2016” for the Supply of Ultra books OPENING ON 22-12-2016** and should be submitted at the following address up to 3.00 p.m. onor before 22-12-2016**.**

 **The Registrar,**

 **NALSAR University of Law, Justice city, Shameerpet, Hyderabad-500101.**

**The final authority to accept/reject/suspend the bid’s or bidding procedure is , The Registrar, NALSAR University of Law, Justice city, Shameerpet, Hyderabad-500101**

**Annexure One: Technical Compliancy Report form of Ultra book.**

**Tender No. NALSAR/IT/01/2016**

**Sub: Supply of Ultra books.**

|  |  |  |  |
| --- | --- | --- | --- |
| **S.No** | **Ultra book Component’s** | **Specifications**  | **Compliancy status (Yes/No)** |
| **1** | **Operating System**  | **Windows 8.1**  |  |
| **2** | **Integrated CAMERA** | **HD 720P WITH ARRAY MIC** |  |
| **3** | **Screen Resolution** | **13-14” FHD + IPS AG TOUCH (SLIM)** |  |
| **4** | **Maximum Screen Resolution** | **1920x1080** |  |
| **5** | **Ultra book weight** | **<1.8 Kg** |  |
| **6** | **Ultra book Dimensions**  | **<34 x 23.5 x 2.2 cm** |  |
| **7** | **Processor brand** | **Intel** |  |
| **8** | **Processor Type** | **Core i3/i5 5th/6th generation** |  |
| **9** | **Processor Speed** | **2.0 GHz+** |  |
| **10** | **Processor count** | **1** |  |
| **11** | **RAM Size +Storage capacity** | **4 GB+ , Min 500HDD** |  |
| **12** | **Memory Technology**  | **DDR3** |  |
| **13** | **Computer Memory Type**  | **DDR3 SDRAM** |  |
| **14** | **Keyboard**  | **Backlit** |  |
| **Interfaces Pack details :** **USB Ports: 2 USB 3.0, 1 USB 2.0Card Reader:  4-in-1 card reader (SD, MMC, SDXC, SDHC)HDMI, Wifi Speakers: 2x 1.5W, 1/8” Stereo and Headphone and Microphone combo jack, HDMI to VGA converter, Wireless keyboard and mouse for each Ultrabook.** |  |
| **Warranty of 3 years (Onsite)**  |  |

 Displaying the Laptop on the day of technical bid opening is recommended for look and feel factor

 **Company Seal with Signature**

**Annexure Two: Price Bid Form**

**Tender No. NALSAR/IT/01/2016**

**Sub: Supply of Ultra books.**

|  |  |  |
| --- | --- | --- |
| **Sno** | **Work Description** | **Total Pricing(All Inclusive)** |
| **1** | **Supply of ultra-books (Pack) : 43 No’s**  |  |

1. **Number of Ultra-book is Forty three in number.**
2. **Payment terms shall be 50% of the total pricing shall be on the day of delivering of all the Ultra-book’s and 50% after 15 days of first installment release.**
3. **The Registrar, NALSAR University reserves the right to himself, to accept or reject any one or all quotations either in part or full without stating any reason thereof.**

**Company Seal with Signature**